



Each member of the Paper Screening/Interview Committee must read and sign the Confidentiality Agreement stated below. If a member cannot sign the form, they should be excused from serving as a member of the committee.

**WASHOE COUNTY SCHOOL DISTRICT
Human Resources**

CONFIDENTIALITY AGREEMENT

I understand and agree that by serving as a member of this paper-screening/interview committee, that I will maintain complete confidentiality regarding the paper-screening/interview process. I understand and agree that I will not divulge to **anyone** **any** matters discussed as a part of the paper-screening/interview process, including discussions by committee members, written materials provided during the process, rankings, individuals selected or not selected for interview, etc. I understand and agree that if I receive calls or contacts from **anyone** requesting information from me regarding **any** part of the process, that I will refer those individuals to the Human Resources Division.

Special note for employees of WCSD: I understand that if I fail to adhere to the above, I may be subject to disciplinary action.

By signing below, I acknowledge that I understand, agree with, and will comply with the above statements:

Name

Date

Signature

Date