



**Responsible Office:** Office of Operations

**BOARD POLICY 7546**  
**SCHOOL NUTRITION SERVICES**

**PURPOSE**

The Board of Trustees (Board) supports a Nutrition Services program that is designed to provide a nutritious and reasonably priced meal to all students in the Washoe County School District (District). Through this Board Policy, and any associated documents, the Board establishes the District's school nutrition services program.

**DEFINITIONS**

1. "Enterprise fund" means a fund established to account for operations:
  - a. Which are financed and conducted in a manner similar to the operations of private business enterprises, where the intent of the [District] is to have the expenses (including depreciation) of providing goods or services on a continuing basis to the general public, financed or recovered primarily through charges to the users; or
  - b. For which the District has decided that a periodic determination of revenues earned, expenses incurred, and net income is consistent with public policy and is appropriate for capital maintenance, management control, accountability or other purposes.

**POLICY**

1. The District will participate and comply with federal civil rights laws, including those of the U.S. Department of Agriculture, and in particular the National School Lunch Program and the School Breakfast Program.
2. A school lunch program shall be available at all schools.
3. A school breakfast program shall be available at all Community Eligibility Provision (CEP) and Title 1 schools and at all other schools upon request.
4. No child shall be humiliated, or otherwise made to feel ashamed, due to an inability to pay for lunch.
5. The District shall seek to establish parental accountability and will work with a student's parent/guardian to establish a payment plan and/or determine if the

household qualifies for free or reduced-price meal benefits when a hardship is claimed for any reason.

6. The Board hereby directs the Superintendent to adopt an Administrative Regulation to implement and maintain the purpose of this Board Policy. The Superintendent shall include in the Administrative Regulation the following provisions:
  - a. A written food safety program to ensure that all safety and sanitation requirements established in local, state, and federal laws and regulations are met;
  - b. A clean and safe environment shall be provided and adequate time provided for all students to consume their meal;
  - c. That eligible costs associated with the nutrition services program be paid exclusively by user fees, federal funding, and reimbursements to the program;
  - d. That the Nutrition Services Fund shall be reported as an enterprise fund, which helps focus on the cost of providing services and the portion of those costs being paid by the user fees. Enterprise funds provide information needed by the District to make better-informed decisions regarding the Nutrition Services operations;
  - e. That use of any District food service facilities and equipment shall require a completed and approved Use of School Facilities Application;
  - f. Price of student meals; and
  - g. Participation in free and reduced lunch.

## **LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS**

1. This Board Policy reflects the goals of the District's Strategic Plan and aligns/complies with the governing documents of the District, to include:
  - a. Board Policy 5600, Student Wellness.
2. This Board Policy aligns and complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), to include:
  - a. NRS Chapter 354, Local Financial Administration; and
  - b. NRS Chapter 387, Financial Support of School System, and specifically:
    - i. NRS 387.068 – 387.112, Programs of Nutrition; Lunches for Elderly Persons.

3. This Board Policy aligns and complies with federal laws and regulations, to include:
- a. Child Nutrition and Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Reauthorization Act;
  - b. Healthy, Hunger-Free Kids Act of 2010, to include:
    - i. USDA School Program guidance (SP 46-2016) Unpaid Meal Charges: Local Meal Charge Policies; and
    - ii. USDA National School Lunch Program guidance (NSLP 2017-08) Unpaid Meal Charges: Local Meal Charge Policies.

**REVISION HISTORY**

Date	Revision	Modification
09/26/1967	1.0	Adopted
02/01/1983	2.0	Revised
05/12/1992	3.0	Revised
01/11/1997	4.0	Revised
08/09/2005	5.0	Revised
05/07/2012	5.1	Revised: Changed from 3545 to 7546, under the Office of Logistics and Operations
09/13/2016	6.0	Revised: Added compliance with Wellness Policy, National Child Nutrition Programs
06/27/2017	7.0	Revised: To comply with changes to meal charge requirements
06/12/2018	8.0	Revised: To update information related to past due lunch accounts
09/13/2022	9.0	Revised: Deleted unnecessary language, modified to align with Nevada Revised Statutes and Nevada Administrative Codes